



NOVA[®]

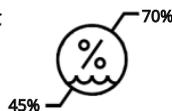
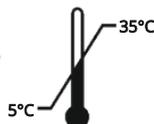
SPECIAL NEEDS STROLLER



USER MANUAL

Our passion - your independence!

AKCES[®]MED



Manufacturer takes responsibility for proper usage of the device only when the product was purchased from qualified Akces-Med employee or at specialized medical store!

AKCES-MED Ltd. reserve the right to introduce technical and trading changes in the content of the instruction without warning.

Medical product first class according to the Regulation 93/42/EEG of European Parliament and Council regarding medical products. For this product the producer issued relevant declaration of conformity.

**MEDICAL
DEVICE
CLASS 1**



**WYRÓB
MEDYCZNY
KLASA 1**

Akces-Med. Sp. z o.o. Company introduced quality management system ISO 13485 regarding production, sales and service. The system is certified by Det Norske Veritas.





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INTRODUCTION

NOVA® is a cosy special needs stroller for people with locomotor disabilities. It is especially recommended for spastic users as well as those requiring additional stabilization. The deep seat provides a comfortable position in the stroller, which helps to correct posture defects and significantly prevents their deepening.

Numerous adjustments and a wide range of the accessories make it possible to adapt the stroller to the individual needs of the user. An adjustable footrest and the 3-step tilt-in-space function of the seat enable the users to travel in a comfortable position.

The stroller is easy to drive on both flat and uneven terrain. Thanks to its simple and lightweight design, the **NOVA®** stroller can be easily folded for transportation. It takes up little space in the trunk due to its compact dimensions. The construction of the stroller allows you to adjust the distance between the wheel axles. They can be mounted widely to increase the stability of the stroller, or narrowly to increase the maneuverability.

If you have any questions or remarks, do not hesitate to contact with us:

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Thank you for purchasing our product!*



Before using the product, user is obliged to familiarize himself/herself with user manual. Remember that complying with guidelines is highly important. It assures safety and extends durability as well as aesthetics of the device.



1. THE PURPOSE OF USER MANUAL



The present user manual contains basic information which is essential for proper usage, preparation, maintenance, cleaning and guarantee conditions regarding **NOVA®** stroller.

User manual should be kept in easily accessible place. It is designed for people who look after disabled children, and for both doctors as well as physiotherapists who operate the device.

Before using the product, user is obliged to familiarize himself/herself with user manual.

2. INDICATIONS FOR USE

The device is recommended for people in the following cases:

- Cerebral palsy – various types and forms.
- Brain and spinal cord injuries with lower limbs paralysis and weakness, balance and motor coordination disorders with different etiology.
- Demyelinating disease (e.g. multiple sclerosis - SM).
- Meningocele.
- Muscles diseases with weakness and paralysis (dystrophy, myasthenia gravis, myositis).
- Genetic disorders.
- Degeneration and neurological diseases.
- Other condition connected with muscles weakness, paralysis and musculoskeletal disorders.
- After head and spinal cord injuries and spine trauma with paralysis and paresis.





3. GENERAL CHARACTERISTICS OF STROLLER

3.1 Standard equipment

- ① Foldable frame
- ② Removable inflatable wheels
- ③ Adjustable wheelbase
- ④ Adjustable footrest with 2-point feet stabilizing belts
- ⑤ Seat cushion
- ⑥ Push handle
- ⑦ 5-point safety belts
- ⑧ Adjustable headrest
- ⑨ Safety rail
- ⑩ Central brake
- ⑪ Flex upholstery
- ⑫ Waterproof upholstery HYDRO™





3.2. Additional equipment



NVA_001

LED lights



NVA_002

Belt for moving patients AM-P



NVA_101

Thigh abduction belts



NVA_107

Pelvic brace with pelvic belt



NVA_114

H Harness



NVA_126

Trunk belt



NVA_128

Adjustable abduction block



NVA_130

4 points safety vest



NVA_134

Narrowing pads 6 cm



NVA_137

Narrowing pads 10 cm



NVA_147

5 points foot stabilizing belts



NVA_162

Dynamic ankle stabilizers (FP-22)



NVA_403

Tray



NVA_405

Canopy



NVA_408

Rain cover



NVA_411

Cup holder



NVA_412

Elastico seat cushion



NVA_415

Wheel cover



NVA_501

Bag



NVA_506

Carrier bag for the stroller



NVA_509

Organizer bag



NVA_701

Rear inflatable wheel



NVA_702

Rear inflatable tire



NVA_703

Rear inflatable



NVA_704

Rear PU wheel

- NVA_161** Foot and ankle stabilizing sandals
- NVA_163** Anatomic thigh abduction belts (FP-23)
- NVA_409** Mosquito net
- NVA_445** Footmuff
- NVA_510** Cover for unfolded stroller



4. SIZE TABLE



SIZE TABLE

Symbol	Measurement	Unit	Size 1	Size 2	Size 3
W	Indicative user height*	[cm]	100-130	120-160	140-180
A	Seat width	[cm]	31	36	41
L	Seat depth	[cm]	32	38	44
C1	Backrest height	[cm]	62	70	84
C	Headrest height	[cm]	43-55	54-66	64-79
E	Backrest width	[cm]	31	36	41
F	Footrests length	[cm]	25-43	30-50	32-56
	Footer length	[cm]	21	24	27
	Push handle height	[cm]	96	96	96
X	Backrest tilt angle	[°]	97	97	97
Y	Seat tilt angle	[°]	15, 20, 25	15, 20, 25	15, 20, 25
Z	Footrests tilt angle	[°]	95-150	95-150	95-135
	Maximum user weight	[kg]	40	60	90

WEIGHT AND DIMENSIONS

Measurement		Size 1	Size 2	Size 3
Width	[cm]	63	68	73
Width after folding	[cm]	53	58	63
Length	[cm]	112	126	152
Length after folding	[cm]	87	91	100
Height	[cm]	97	109	123
Height after folding	[cm]	34	34	40
Weight	[kg]	19,8	22	27,6

Note: Measurement tolerance range is +/- 1 cm / ½ in..

Note: Approximate values, depending on the product configuration.

*The value cannot be main factor for selection of product size

5. HOW TO USE THE STROLLER

KEY



Info icon – appears in the manual when you need to read the additional information.



Info icon – appears in the manual when you need to press the button shown in the photo.



Info icon – appears in the manual when you need to use the tools indicated in the assembly description.



Warning icon – appears in the manual when you need to take **special precautions**.



5.1. FOLDING THE STROLLER



Keep the user away from the moving parts when folding and unfolding the stroller. There is a serious risk of injury.





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Removing the axle from the wheel will save space during transporting the stroller.





5.2. UNFOLDING THE STROLLER



Make sure that the stroller has been correctly unfolded, the elements of the folding mechanism overlap the frame and are blocked.

fig. 18 19

5.3. FOOTREST

5.3.1 FOOTREST TILT ANGLE ADJUSTMENT



5.3.2 FOOTREST LENGTH ADJUSTMENT





5.3.3 FOOTPLATE TILT ANGLE ADJUSTMENT



REQUIRED TOOLS

① spanner key 13



5.4. CENTRAL BRAKE



28 WHEELS BLOCKED



29 WHEELS UNBLOCKED



5.5. ADJUSTABLE WHEELBASE



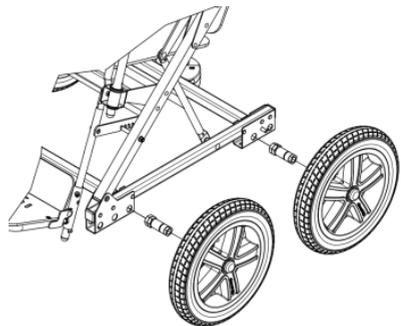
You can change the position of the wheel axles depending on the user's needs. You can move them forward or backward due to special holes in the stroller frame, where you put the bushing, into which the wheel axles are inserted and fastened in the frame with the use of the quick-release system. Thanks to this solution, it is possible to adjust the distance between the front and rear wheel axles in an easy and simple way.



CITY MODE

THE STROLLER IS MORE MANEUVERABLE AND MOBILE

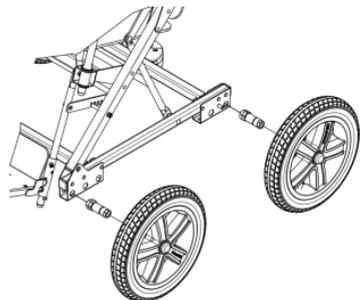
By mounting the front and rear wheel axles as close as possible, you can achieve a greater maneuverability and mobility of the stroller. This configuration of wheel axles is recommended on an even and flat asphalt road.



CITY MODE

THE STROLLER IS MORE STABLE

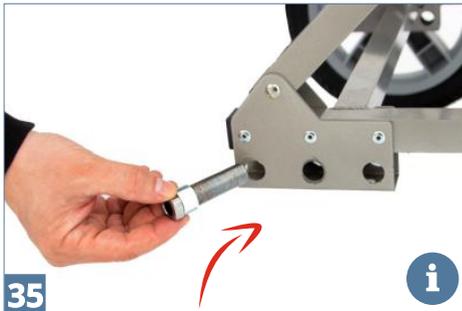
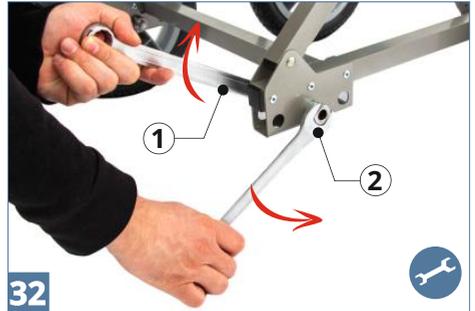
By mounting the front and rear wheel axles as far as possible, you can achieve a greater stability of the stroller and a smaller risk that the stroller will fall over. This configuration of wheel axles is recommended on an uneven and bumpy terrain.

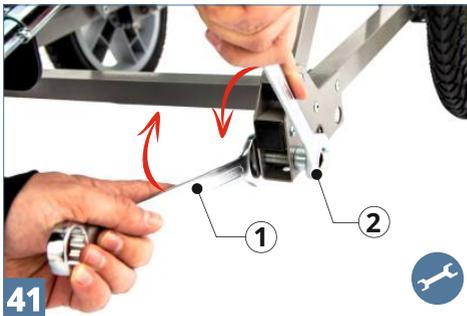
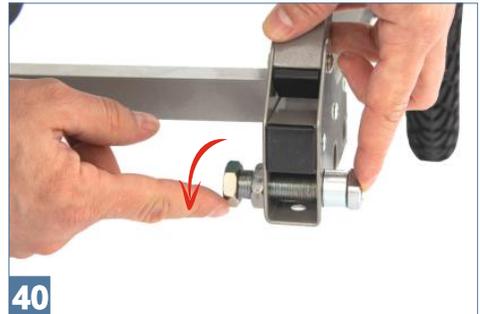




REQUIRED TOOLS

- ① spanner key 17 
- ② spanner key 22 





When changing the mounting place of the wheels in the stroller, the distance between its axles is also changed. The wheelbase change should be done independently for each wheel. Remember that after changing the mounting place of the wheels, they should be arranged symmetrically on the right and left side of the stroller.





5.6. ADJUSTABLE BACKREST



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Do not adjust the backrest with the user in the stroller.

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There are three backrest positions possible.

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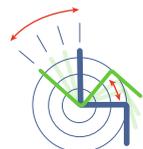
There is a pocket at the rear of the backrest, where you can keep small, necessary accessories. Do not overload the pocket as it may cause the stroller to lose its balance. **The maximum load of the pocket is 1,5 kg.**

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5.7. TILT-IN-SPACE FUNCTION



Due to the fact that the seat of the stroller is connected to the backrest, while adjusting the backrest, the tilt angle of the seat is also changed (tilt-in-space function).

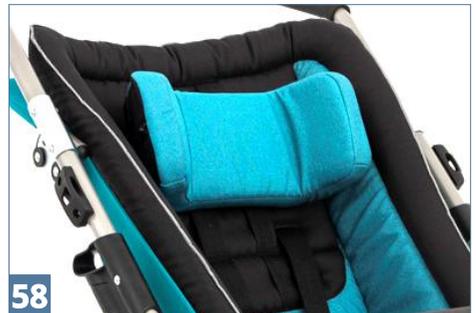


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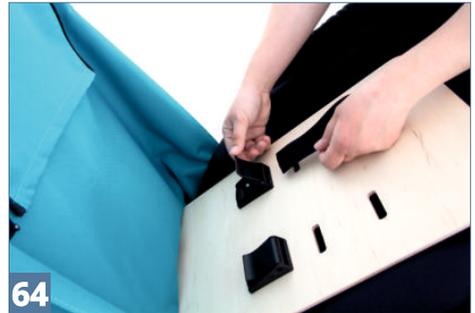


5.8. HEADREST





5.9. 5-POINT SAFETY BELTS

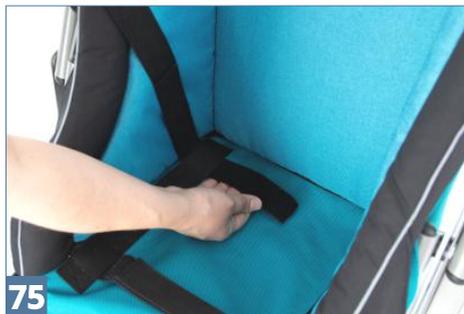
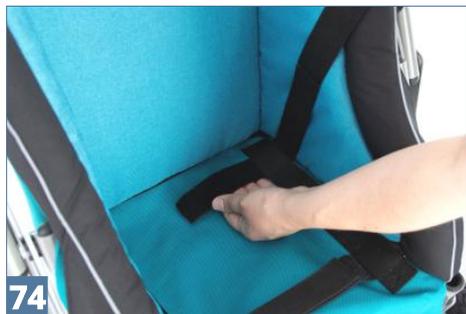


The 5-point safety belts can be mounted at the desired height, depending on the user's needs.

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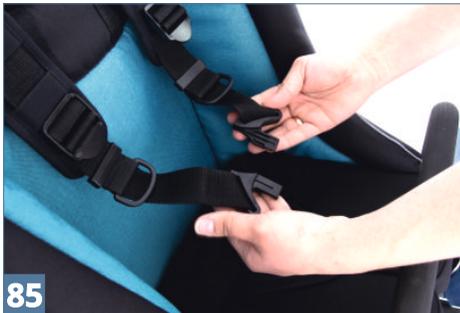
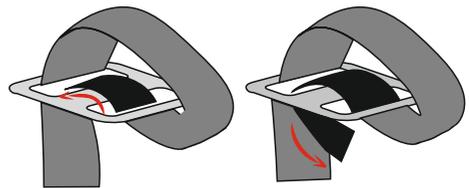
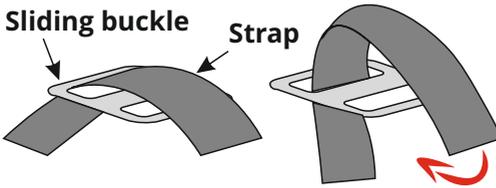




!

The strap should be threaded through the sliding buckle as shown in the photo. The length of the strap depends on the position of the sliding buckle.

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Always make sure that the user has the 5-point belts properly fastened while using the stroller. In order to check that, pull the belts firmly in different directions and see if the belts do not unfasten.



5.10. UPHOLSTERY

5.10.1. FLEX UPHOLSTERY



The flex upholstery is the supporting element of the stroller. Each time before use, control its condition and check if it is properly fastened and does not unfasten under pressure. If the flex upholstery has any sign of damage or loosening of stitching, contact the manufacturer to have the product repaired. Only an undamaged and properly fastened upholstery guarantees safety when using the stroller.





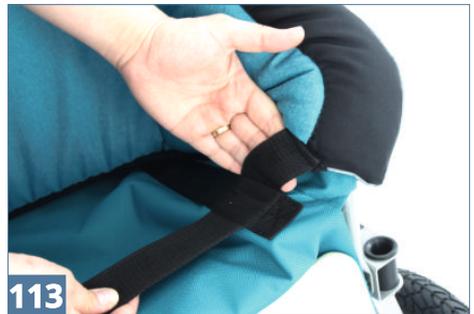
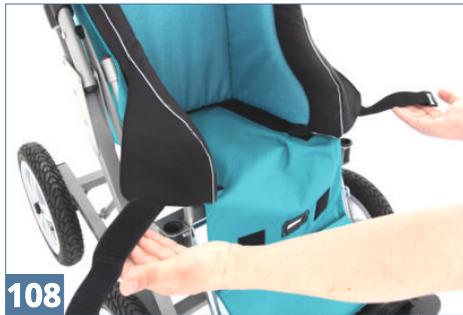


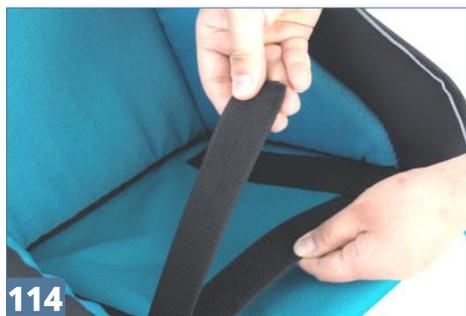
The flex upholstery is the supporting element of the stroller and has 3 points which hold up the structure (fig. 99). Each time you mount the flex upholstery on the stroller, check if it is properly fastened.



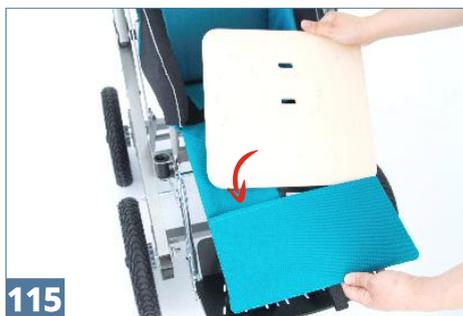


5.10.2. WATERPROOF UPHOLSTERY HYDRO™





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Both the flex and waterproof HYDRO™ upholstery can be cleaned with water and mild cleaning products. **Remember to remove the wooden element from the inside of the upholstery before cleaning.**





5.11. SAFETY RAIL



The front rail has a safety lock which protects it against an accidental removal.

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One end of the safety rail is shorter than the other, which makes it possible to open the rail easily and quickly.

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6. THE USE OF STROLLER



NOVA® stroller has to be used with compliance to guidelines included in this user manual. Remember to use the product only with someone who is trained and knowledgeable. Do not forget to prepare both product as well as patient before using **NOVA®** stroller!

6.1. PREPARATION OF THE PATIENT

Before using the product, it is essential to make sure that:

- patient's outfit is light and comfortable sporty clothes are advisable;
- shoes should be comfortable and, moreover, they should stabilize ankle;
- due to hygienic reason and to avoid abrasion it is advisable for the patient to always wear clothes when using the device, skin must not be naked especially in places of regular contact with upholstery;
- drains, bags, catheters etc. if applied, have to be secured to function properly and not to disturb during using the product;
- if it is necessary for a patient to wear orthopedic supply (collar, corset, orthosis, shoes) if it is recommended by doctor.



Outfit should protect patient's skin from direct contact with upholstery as well as other parts of equipment.

Only doctor can make a decision concerning using any kind of orthopedic supply!





6.2. PREPARATION OF THE STROLLER

1. Before use it is necessary to:

- Unfold the device;
 - Place the device on even ground;
 - Make sure that all parts are serviceable, correctly mounted and stable;
 - Block brakes;
 - Adjust the device to patient's measurements;
 - Undo vest, trunk belts etc so as to place easily the patient in the device;
 - Place patient in the device;
 - Fasten all elements which stabilize patient e.g. vest, trunk belts, feet stabilizing belts etc.;
 - Mount additional equipment
2. In case of patients who have problem with bladder, it is necessary to put special cloth on seat. This cloth can be purchased in pharmacy or medical shops.
 3. It is essential to hold stroller with the aid of handle during using it otherwise stroller can roll.
 4. Remember to place stroller forwards
 5. In case of any obstacles such as step or curb, it is necessary to raise front wheels by pressing the handle down . Next, place front wheels on step and then raise back part of stroller with the aid of handle.



In case of any obstacles such as step or curb, it is necessary to raise front wheels by pressing the handle down . Next, place front wheels on step and then raise back part of stroller with the aid of handle. **Be careful not to tilt the stroller back too much.**

Before the product is used, it is highly necessary to make sure that all belts as well as safety equipment are correctly fastened as well as adjusted. What is more, check if they do not become undone due to the pressure and, moreover, make sure that clampings from adjustable elements are firmly tightened!





Equipment works correctly only when the device is adjusted according to patient's height as well as weight. Remember to take all these measurements into account while purchasing the product. Correct adjustment is the most important due to the fact that only then the product is safe. It is forbidden to force child to keep specific position because he/she will feel uncomfortable and it may lead to wrong posture.

6.2. HOW TO USE VEST



The vest provides posture support for wheelchair users as well as patients sitting in positioning chairs or other rehabilitation seats. When properly used, the vest allows the patient to adopt the correct sitting position for a longer period of time. The design and shape of the vest make it possible for the patient to be free to move their upper limbs within the constraints of the patient. **If the vest is not used properly, it can pose a serious threat to the health and life of the patient!**

Possible threats incident to the use of the vest:

- 1) If the lower vest straps are fastened too loosely, there is a risk that the vest will move upwards to the patient's neck, making it difficult to breathe – always check the tension of the straps and set them in such a way that the lower edge of the vest is located near the lower abdomen of the patient.
- 2) In a situation when the patient slips off the seat, the upper edge of the vest cover's the patient's neck and blocks the trachea, making it difficult to breathe – it is therefore necessary to ALWAYS use the accessories stabilizing the patient's pelvis, such as a pelvic belt, thigh abduction belts or an abduction block.



- 3) There is a risk that the upper straps of the vest will press the patient's neck, blocking the trachea and making it difficult to breathe. This might happen if the patient's body is improperly secured in the seat or stroller – it is then necessary to use the optional accessories of these devices and stabilize the patient's body using the lateral supports. If there is no possibility to use such accessories with the device and the patient's body cannot be properly stabilized, the device should be replaced with the one having such an option.
- 4) The vest is fastened too tightly to the backrest and as a result the patient cannot breathe easily – in this case the vest should be loosened in such a way that it is possible for the caregiver to insert a straightened hand between the vest and the patient's body. If, however, we want to stabilize the patient's body properly, we should use a dynamic orthopedic vest, e.g. a Flex-point vest, which does not cause the breathing difficulty for the patient.

Instructions for the proper use of the vest:

- 1) Make sure that the patient is sitting in the best possible position:
 - in the middle of the seat,
 - deeply in the seat in such a way that the patient's lumbar spine rests against the backrest.
- 2) Secure the patient's pelvis with, for example, a pelvic belt, thigh abduction belts or an abduction block.
- 3) Make sure that the side supports of the device, if used, are set in the correct position. It is required that the patients with the poor trunk control use the side supports. The side supports limit the lateral movements of the patient's body, which could lead to the compression of the vest straps on the neck of the patient.
- 4) Secure the vest:
 - fasten and adjust the lower straps of the vest, so that the lower edge of the vest is located near the lower abdomen of the patient,
 - fasten the horizontal strap of the vest (if present),
 - fasten the shoulder straps of the vest,
 - check if the buckles of the vest do not open under pressure.
- 5) Check the patient's position:
 - make sure that the vest cannot move by itself towards the patient's neck,
 - make sure that you can insert a straightened hand between the vest and the patient's body.



To prevent injuries and to minimize the risks associated with the use of the vest, the following rules should be followed:

- 1) The position of the vest **MUST** be checked each time after putting the patient in the seat.
- 2) Special attention should be paid to protecting the patient from falling forward, slipping off the seat or lifting the pelvis. The vest **MUST** be used with the accessories which will secure the patient's pelvis at all times (e.g. the pelvic belt, thigh abduction belts or the abduction block). The use of the vest cannot be considered separately but as a part of a general posture support system including supports such as pelvic belts, foot support, torso stabilization, thigh abduction belts, tilt-in-space position and reclining backrest.
- 3) Special attention should be paid to ensuring that the entire foot of the patient has stable support. If the device is not equipped with a foot support, the patient's feet must rest firmly against the ground.

How to care for the vest:

The vest works effectively only if kept clean and maintained in accordance with the manufacturer's instructions. Before each use of the vest, check whether:

- 1) The vest straps are not frayed or worn. If so, have them exchanged for new ones,
- 2) The vest straps are not attached to the wheels of the device,
- 3) The buckles are not damaged. If so, have them exchanged for new ones,
- 4) The Velcro fastening holds firmly. If not, remove any dirt or hair from the Velcro, or have it replaced with a new one,
- 5) There have been no changes in the patient's height or weight from the moment the vest was adjusted to the patient,
- 6) The shoulder straps of the vest are adjusted so that they are not too loose or too tight,
- 7) The vest should be cleaned regularly with the use of warm soapy water and dried out of the direct sunlight and other sources of heat. The vest must always be dry before usage.

If you have any doubts or questions about the use of the vest, please contact your doctor or physiotherapist.



7. SAFETY RULES



NOVA[®] stroller has to be used in compliance with guidelines in this user manual.

It is highly important to consult either doctor or physiotherapist in order to make right decision concerning the choice of stroller and its size. It is also essential to familiarize with the guidelines described in user manual before using the device.

1. Before use it is necessary to:

- make sure that there are no damages or different faults which could endanger patient's life; check if all parts are working and are correctly mounted and, moreover, check if they are not broken;
- check if all screws, knobs and all glued, sewed or tapped parts are tightened;
- check if brakes are operating correctly;
- check if buckles are operating correctly;
- always use safety belts, Velcro tapes should overlap min. 8cm;
- adjust the device according to patient's measurements and needs e.g. the adjustment of pelottes, footplate etc.;
- make sure that all movable parts and knobs for adjustments are stable and locked
- secure patient with the aid of elements such as vest, foot stabilizing belts, pelottes, abduction block, headrest. It is highly important to secure patient because it safeguards him/her from falling out. If abduction contracture occurs, it is recommended to use abduction block in order to prevent ulcers between knees.

2. It is forbidden to use stroller for different purposes that it is intended to.
3. It is forbidden to use stroller when it is damaged or any part is missing.
4. It is forbidden to leave the patient unattended.
5. Stroller should be used only when there is someone who is trained and knowledgeable.
6. It is forbidden to leave stroller and the patient on unstable ground unattended, even if the brake is engaged.
7. It is forbidden to either go up or down the stairs; it doesn't matter if the patient is placed in the device or not.
8. It is important to engage brake during getting into and getting out the stroller.
9. Make sure that all limbs are not close to spokes or other adjustable elements.
10. Although the device and the upholstery are made of fire-resistant materials, please pay your attention when approaching to sources of fire or sources of high temperature during using the device. Moreover, wheelchair shouldn't be stored in rooms with high humidity.
11. Secure stroller during transportation in order to avoid any possible damages. Manufacturer doesn't take responsibility for damages which appeared due to improper preparation of the device during transportation.



It is forbidden to place the patient in the device while being in car, bus or train.

The product contains small parts which children may swallow.

Do not use a product that has any signs of damage, tearing or wear. Only an undamaged product and proper use guarantee its right and safe working.

If the product is damaged, discontinue use and contact the manufacturer. Under no circumstances should an unqualified person repair or alter the product and its construction, as the health and safety of the user depend on it as well as it will lead to the loss of warranty.

Remember that all the loads hung on the push handle may cause the stroller to lose its balance.

The weight of user should not be bigger than maximal weight described on page 8 where you will find information regarding this issue.

- 1) **Akces-MED Sp. z. o. o** sells products free from manufacturing defects or faults.
- 2) Manufacturer gives the purchaser **24-month** guarantee from the date of purchase. All defects revealed during warranty period will be repaired free of charge.
- 3) All defects which appear after warranty period can be repaired only when the user will pay for it. This rule doesn't apply to refunded products - user can ask National Health Refund for refund.
- 3a) The stroller is covered by a 36-month warranty on the territory of Canada – the details of the rights resulting from the extended warranty are regulated by the warranty card.
- 4) Manufacturer claims that the product can be used for **48-months**. User can use this product after this period only when he/she will send the device to manufacturer so as to service it. Next, manufacturer determines again how long the product can be used and, moreover, the date of the next service will be determined.
- 5) If product is damaged, please contact our dealer or **Akces-MED Sp. z. o. o** customer service (ph. 17/864 04 70, e-mail: export@akces-med.com)



8. MAINTENANCE AND CLEANING

The stroller **NOVA**[®], which is a medical device, should always be kept clean and should be used in accordance with the manufacturer's instructions. The stroller should be kept in a clean, dry and ventilated room. Maintenance and cleaning must be done at least once a month. Periodic cleaning and maintenance of the chair is essential to keep its proper functioning and safety.

Recommendations for cleaning the upholstery and other elements of the stroller:

1. Wash with warm water using a soft cloth and mild cleaners.
2. Make sure the cloth is not too wet, as this may enlarge the stain and damage the upholstery or foam inside the upholstery.
3. Remember to remove excess moisture from the upholstery before the next cleaning.
4. After cleaning the stains, the upholstery should be rinsed with lukewarm water and dried with a clean cloth.
5. You must not soak the upholstery.
6. The upholstery must not get wet during cleaning.
7. Do not use hard brushes for cleaning the upholstery.
8. Do not clean the upholstery with strong chemicals, e.g. solvents or chlorine-based caustics.
9. Do not clean, replace any elements or maintain the chair during use.
10. Metal and plastic elements should be cleaned by hand with suitable cleaners, after having read the recommendations of the manufacturer of the given cleaner.



The manufacturer of the stroller, Akces-MED Sp. z o. o., is not responsible for any damages caused by using unsuitable cleaners.



Remember that upholstery has to be always dry before using!

Before using it is necessary to:

- clean wheels;
- check if base as well as wheels are correctly mounted; check if brake stops turning wheel;
- check if wheelchair construction is free of breaks or any kinds of deformities;
- check if all movable parts are working and all screws, nuts, knobs etc. are correctly tightened;
- check if belts, vests, trunk belts, feet stabilizing belts etc are not frayed; check if buckles and clamps work correctly.



Manufacturer takes responsibility only for hidden faults or damages which appeared despite the fact that user complied with the guidelines.

In case of any damages, it is essential to contact the person who sold you the product.





9. LABELLING

9.1. SYMBOLS

	Declaration that the product meets the essential requirements		Protect from sunlight
	Catalog number		Storage temperature limitation
	Serial number		Relative humidity storage
	Please read the manual instructions before use		Dry vertically
	Attention!		Do not chlorinate
	Producer		Do not iron
	Production date		Do not dry in a drum dryer
	The product does not contain latex		Do not bleach
	Store in a dry place		Careful! delicate content
	Prohibition of use without fastened safety belts		Prohibition to leave the patient without care during use of the product
			It is forbidden to either go up or down the stairs; it doesn't matter if the patient is placed in the device or not



AKCES[®]MED

ORTHOPAEDIC DEVICES MANUFACTURER



Akces-MED Sp. z o.o.

Jasionka 955B

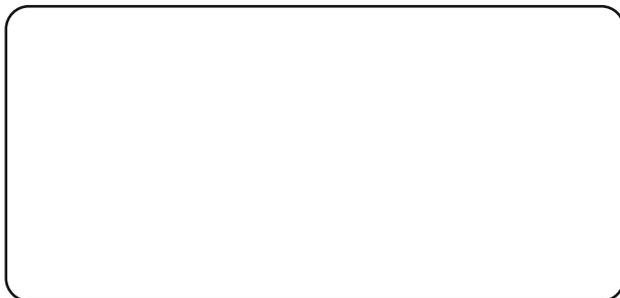
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Authorised Dealer



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Our passion - your independence!