



URSUS HOME™

POSITIONING CHAIR



USER MANUAL

Our passion - your independence!

AKCES[®]MED



CAUTION! Manufacturer takes responsibility for proper usage of the device only when the product was purchased from qualified Akces-Med employee or at specialized medical store!

CAUTION! AKCES-MED Ltd. reserve the right to introduce technical and trading changes in the content of the instruction without warning.

Medical product first class according to the Regulation 93/42/EWG of European Parliament and Council regarding medical products. For this product the producer issued relevant declaration of conformity.

Akces-Med. Sp. z o.o. Company introduced quality management system ISO 13485 regarding production, sales and service. The system is certified by Det Norske Veritas.





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INTRODUCTION

URSUS HOME™ is for patients with illnesses which make independent sitting and standing difficult or impossible. (It refers to triplegia, paresis and serious paraplegia).

Taking sitting position by someone who is disabled from birth is highly important stage of complex rehabilitation process. Sitting position precedes taking an upright position. What is more, it has a significant influence on psychomotor development of the child. Proper use of safety wedges, belts and pelottes makes it possible to have correct upright standing, even in case of patients with flaccid paralysis. It prevents contractures as well as further deformations.

Remember to read this user manual carefully. You will find not only useful information but also guidelines regarding safe and effective use of the product.

If you have any questions or remarks, do not hesitate to contact with us:

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Thank you for purchasing our product.



CAUTION! Before using the product, user is obliged to familiarize himself/herself with user manual. Remember that complying with guidelines is highly important. It assures safety and extends durability as well as aesthetics of the device.





1 THE PURPOSE OF USER MANUAL

The present user manual contains basic information which is essential for proper usage, preparation, maintenance, cleaning and guarantee conditions regarding **URSUS HOME™** positioning chair.

User manual should be kept in easily accessible place. It is designed for people who look after disabled children, and for both doctors as well as physiotherapists who operate the device.



CAUTION! Before using the product, user is obliged to familiarize himself/herself with user manual.

Remember that complying with guidelines is highly important. It assures safety and extends durability as well as aesthetics of the device

2 INDICATIONS FOR USE

The device is recommended for people in the following cases:

- Cerebral palsy – various types and forms.
- Brain and spinal cord injuries with lower limbs paralysis and weakness, balance and motor coordination disorders with different etiology.
- Demyelinating disease (e.g. multiple sclerosis - SM).
- Meningocele.
- Muscles diseases with weakness and paralysis (dystrophy, myasthenia gravis, myositis).
- Genetic disorders.
- Degeneration and neurological diseases.
- Other condition connected with muscles weakness, paralysis and musculoskeletal disorders.
- After head and spinal cord injuries and spine trauma with paralysis and paresis.



3 GENERAL CHARACTERISTICS OF POSITIONING CHAIR

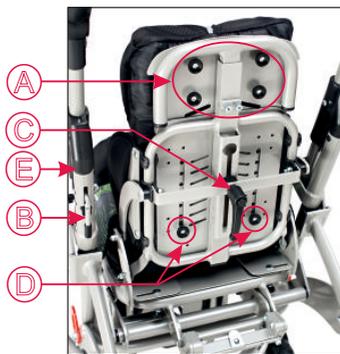
3.1 Standard equipment

1. Head support equipped with width adjustment
2. Chest pelottes
3. Safety rail
4. 5 points belts
5. Adjustable, removable seat
- 6.5 points feet stabilizing belts equipped with heel support
7. Footplate
8. Push handle
9. Gas spring
10. Hi-Low indoor frame equipped with castors with brakes



Regulating knobs situated at the back of Ursus Home

- A. Knobs for adjustment of headrests
- B. Lever for adjustment of tilting function
- C. Knobs for adjustment of backrest tilt angle
- D. Knobs for adjustment of backrest height
- E. Elements of folding mechanism





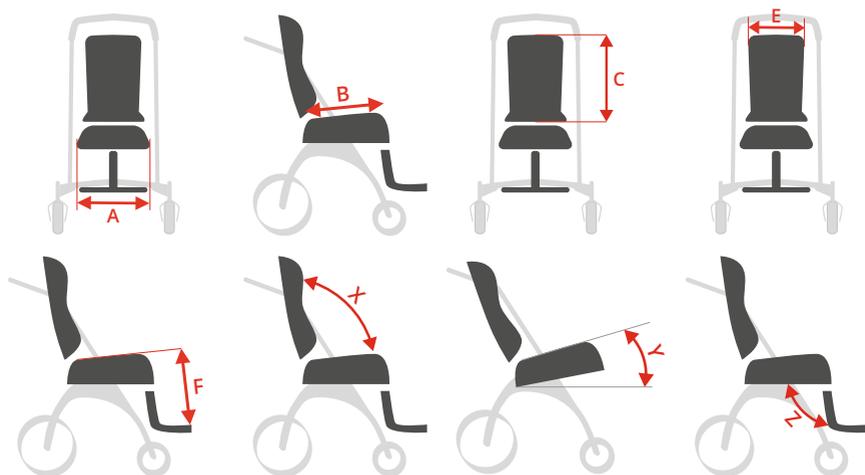
3.2. Additional equipment

| | | |
|---|--|---|
|  <p>USH_003</p> |  <p>USH_101</p> |  <p>USH_107</p> |
| Soft cover for tray | Thigh abduction belts | Pelvic belt |
|  <p>USH_113</p> |  <p>USH_114</p> |  <p>USH_121</p> |
| Trunk stabilizing belt | H Harness | Head-neck support |
|  <p>USH_124</p> |  <p>USH_125</p> |  <p>USH_126</p> |
| Loins support | 6 points safety vest | Trunk belt |
|  <p>USH_127</p> |  <p>USH_128</p> |  <p>USH_130</p> |
| Side supports | Abduction block | 4 points safety vest |
|  <p>USH_131</p> |  <p>USH_134</p> |  <p>USH_137</p> |
| Firm headrest made of foam | Narrowing pads (set) 6 cm | Narrowing pads (set) 10 cm |





4 SIZE TABLE



| Symbol | Pomiar | Unit | Size 1 | Size 2 | Size 3 |
|--|----------------------|------|---------------|---------------|---------------|
| A | Seat width | [cm] | 19-25 | 22-30 | 24-34 |
| B | Seat depth | [cm] | 21-26 | 27-35 | 34-42 |
| C | Backrest height | [cm] | 44-55 | 49-59 | 55-67 |
| E | Backrest width | [cm] | 23 | 27 | 32 |
| F | Footrests length | [cm] | 13-29 | 16-40 | 16-43 |
| | Footplate length | [cm] | 20 | 20 | 20 |
| | Push handle height | [cm] | 86-96 | 86-96 | 86-96 |
| X | Backrest tilt angle | [°] | 90-180 | 90-180 | 90-180 |
| Y | Seat tilt angle | [°] | 0-25 | 0-25 | 0-25 |
| Z | Footrests tilt angle | [°] | 90-180 | 90-180 | 90-180 |
| | Maximum user weight | [kg] | 35 | 35 | 50 |
| Weight and dimensions of the device | | | Size 1 | Size 2 | Size 3 |
| | Width | [cm] | 55 | 55 | 55 |
| | Length | [cm] | 78 | 78 | 78 |
| | Height (max) | [cm] | 105 | 110 | 115 |
| | Weight | [kg] | 17 | 18,5 | 19,5 |

Note: Dimensional tolerance in the table is +1/-1 cm.



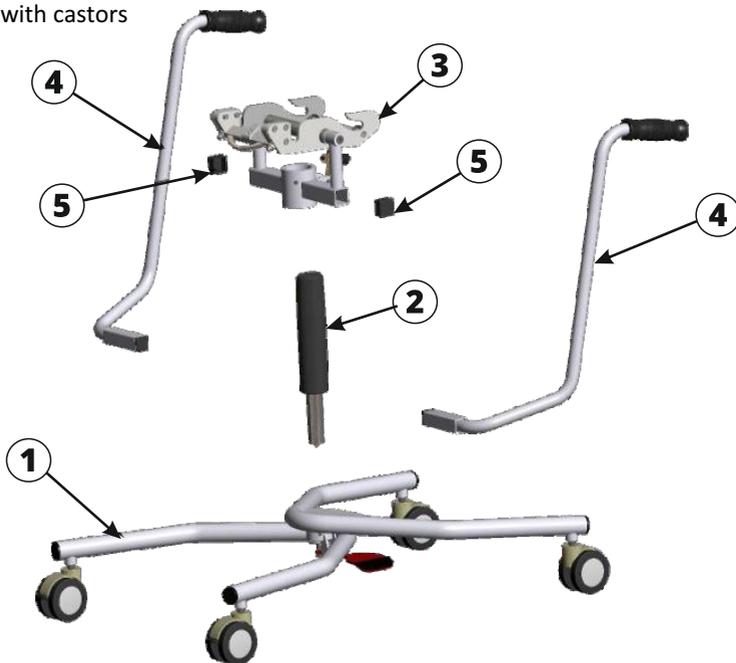


5 DESCRIPTION HOW TO ASSEMBLE POSITIONING CHAIR



5.1. List of parts

- 1) Hi-low frame with castors
- 2) Gas column
- 3) Seat's fixing
- 4) Handle
- 5) Plug





5.2. Assembly

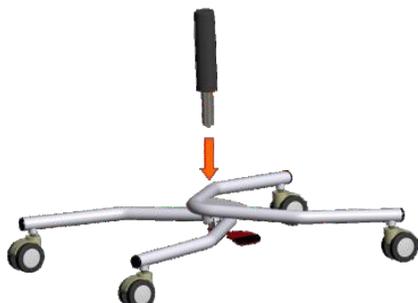


Fig. 1. Insert gas column into hole situated in hi-low frame.



Fig. 2. Place seat's fixing on gas column.

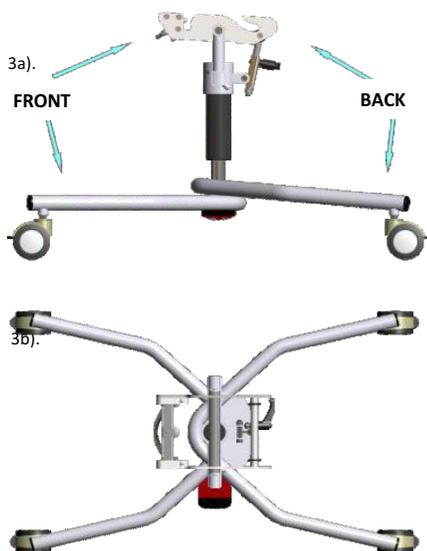


Fig. 3. Place seat's fixing parallel to hi-lower frame: 3a) side view, 3b) overview

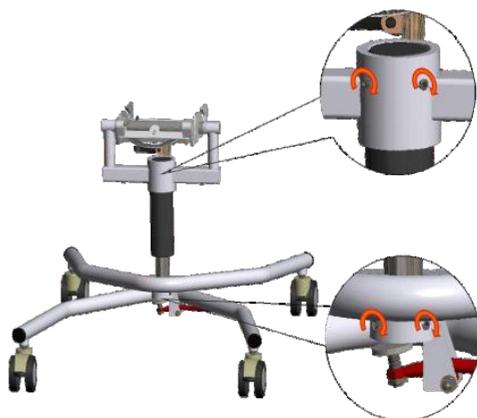


Fig. 4. Tighten mounting screws once everything is adjusted.



Fig. 6. Insert handles into mounting holes that are situated in seat's fastening



Fig. 7. It is possible to plug mounting holes if handles are not going to be used.



Fig. 8. Tighten mounting screws once handles are inserted.



On the hi-low frame and seat's fixing, you can find yellow stickers showing the front side of the standing frame. In order to assemble the product properly, the arrows on the stickers should be pointing the same direction. After successful assembly of the standing frame, the stickers can be removed.



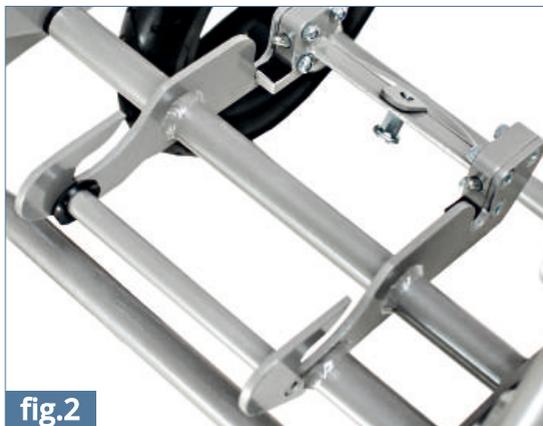


5.3. In order to use the device please follow these steps:

STEP 1. Activate brakes ;



STEP 2. Place seat on Hi-Low frame in a way that front seat's mounting bar (fig.3) (in case when device is placed backwards) or back seat's mounting bar (fig.3) (in case when device is placed forwards) is placed in catches situated on Hi-Low Frame (fig.2). Next, it is necessary to press firmly seat until front or back mounting bar will make a sound "click";



Catches





Back seat mounting bar

Front seat mounting bar

fig.3



CAUTION! If you hear a “click”, it means that seat is correctly mounted. In order to check if seat is placed in a correct place, raise it upwards.

6 DETAILED DESCRIPTION HOW TO USE POSITIONING CHAIR

6.1. Gas spring

So as to change the height of seat it is necessary to press lever situated at frame, adjust the height at your discretion and release the lever. If you wish to lower the height of seat, you need to press the lever and at the same time press the seat downwards until the seat is situated at the height you prefer to have.



fig.4



fig.5





CAUTION! It is recommended to adjust the height of seat when patient is placed in the modular seating system.

6.2. Seat

6.2.1. Tilting function

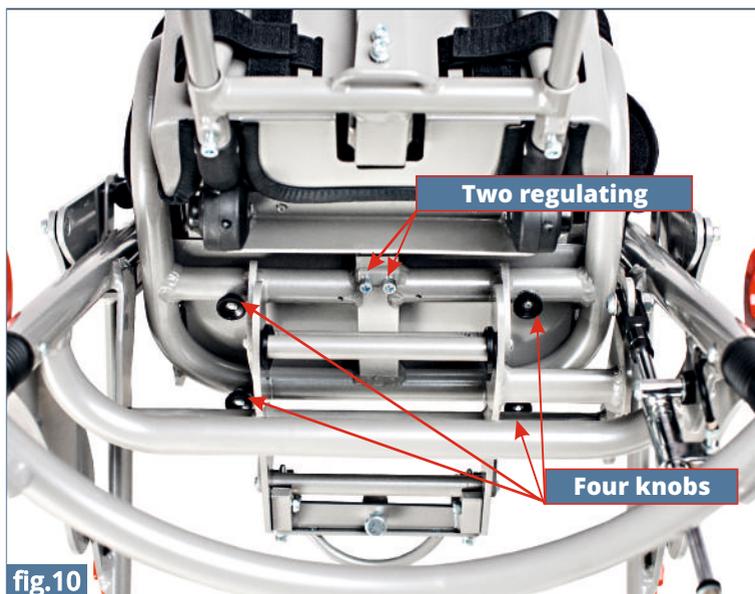
So as to adjust the seat for tilting function it is necessary to turn the lever clockwise (lever is situated at the back of seat (fig.6) and at the same time push seat forwards so as to adjust it at your discretion (fig.7). Next, turn the lever anticlockwise thanks to which the lever will be blocked.



Maximum and minimum seat's tilt angle



6.2.3. It is possible to adjust the depth of seat: loosen two regulating screws and four knobs that are placed under seat. Adjust the depth at your discretion and tighten screws as well as knobs (fig.10).



6.3. Pelvic and chest pelottes

6.3.1. Backrest and seat are equipped with side pelottes which make it possible for patient to maintain correct posture. In order to adjust the arrangement of pelvic pelottes it is necessary to loosen two knobs situated under seat, adjust pelottes at patient's discretion and then tighten firmly knobs (fig.11).



6.3.2. As far as chest pelottes are concerned, it is possible to adjust their tilt angle. Chest pelottes are placed on frame with the aid of plastic handles. Side pelottes can be dismantled if necessary. If you wish to dismantle them, it is necessary to pull pelottes.



6.4. Safety rail

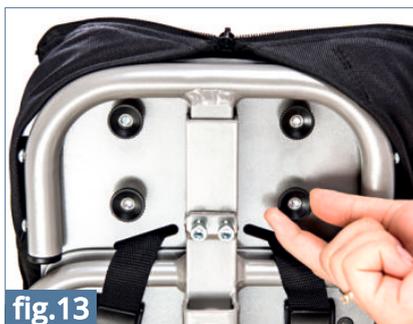
6.4.1 **URSUS HOME™** is equipped with safety rail thanks to which patient do not fell out. It is possible to dismantle this rail by pressing two buttons situated on rail's frame and pulling rail upwards (fig. 12).



CAUTION! After disassemble of the safety rail, the special caps attached to the stroller equipment should be imposed in place of the safety rail. Failure to comply with this instruction may result in an injury.

6.5. Head support

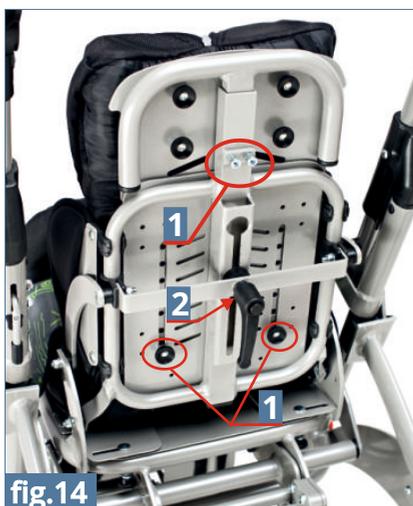
6.5.1. Regarding head support, it is possible to adjust the arrangement of pelottes which makes it possible for patient to keep head in a correct position. Loosen knobs situated at the back of head support, adjust the arrangement of pelottes according to patient's needs and tighten knobs (fig.13).



6.6. Backrest

6.6.1. The height of backrest can be adjusted. So as to do that, loosen 2 screws from upper part of backrest and 2 knobs from lower part of backrest (fig.14)(1). Next, adjust the height at your discretion and tighten screws as well as knobs.

6.6.2. In order to adjust the tilt angle of backrest, loosen knobs and turn it anticlockwise (2).





6.6.3. When it comes to standard equipment, stroller is equipped with Allen wrench which is used for screw adjustment. Allen wrench is placed in special pocket at the upper part of backrest.

6.7 5 points belts

Device is equipped with 5 points belts which stabilize the patient and protect him/her from falling. Please follow these steps so as to mount 5 points belts:

STEP 1. Upper belts should be inserted into grooves from stroller's backrest (fig.15) and then insert them into clasps from backrest's back (fig.16) . Clasps should be firmly tightened on belts (fig.17).



fig.15



fig.16



fig.17

Lower belts should be pulled through backrest and inserted into clasps (fig.18). Clasps should be firmly tightened on belts.

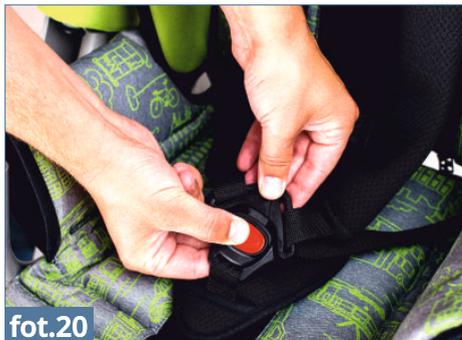
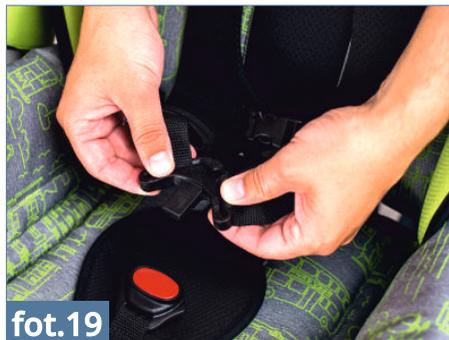


fig.18





STEP 2. Connect fastenings situated on vest's belts (fig.19) and insert them into clip from seat (fig.20) so as to fasten the belts . In order to undo vest it is necessary to press red button from clip and then take out fastenings.



CAUTION! Once 5 points belts are fastened, it is necessary pull them so as to check if:

- buckles do not become undone due to the pressure
- buckles do not move due to incorrect assembly
- buckles do not slide out of the fastening

6.8. Footrest

6.4.1. **The adjustment of the footrest** should be performed with the aid of selector lever. Please follow these steps so as to adjust the footrest:

STEP 1. Turn the lever anti-clockwise (fig. 21);





STEP 2. Adjust the tilt angle of the footrest at your discretion and tighten firmly the lever. Turn the lever clockwise as long as needed



6.4.2. Please follow these steps if it is necessary to change the tilt angle of footrest's plate:

STEP1. Loosen the fastening screws as well as strip situated under the footrest's place (fig.23);



STEP 2. Adjust the tilt angle of the footrest at your discretion

STEP 3. Lower the strip downwards as much as possible (fig.24) and then tighten firmly two fastening screws (fig.25);





STEP 4. Fasten the belt by means of Velcro tape that is situated under the footrest's plate (fig.26).



fig.26

6.4.2. It is possible to adjust the height of the footrest, please use Allen key so as to adjust it. Loosen two screws situated at the back of the footrest (fig.27), adjust the height at your discretion (fig.28) and remember to tighten firmly the screws.



fig.27



fig.28

6.4.3. Footrest is equipped with foot stabilizing belts which should be fastened criss crossed with the aid of Velcro tapes. It is possible to adjust the length of belts (fig.29, 30).



fig.29



fig.30



CAUTION! Once the adjustment of tilt angle is done, it is necessary to tighten adjustable lever and screws which regulate the height of footrest.



7 ADDITIONAL EQUIPMENT

7.1 **REF USH_501** Lady's bag

REF USH_502 DeLux Bag

REF USH_504 Men's bag

Bags are very capacious and have a lot of useful pockets. There is possibility to attach them to the stroller or worn them on the arm thanks to the long adjustable belt.



7.2 **REF USH_128** Abduction block

Abduction Block is fastened to seat by means of knob.



7.3 **REF USH_126** Trunk belt

Trunk belt is mounted by means of Velcro tapes which are placed behind backrest (fig.35). **Trunk belt can be used only when patient is wearing vest!**





7.4 REF USH_134 Seat narrowing cushions 6 cm

REF USH_137 Seat narrowing cushions 10 cm

Seat narrowing cushions 6 cm and 10 cm help to adjust the seat width to the patient dimensions. Their attachment is possible thanks to the Velcro straps placed on the stroller upholstery. Cushions narrow the seat by 6 cm (USH_134 – fig.36) and 10 cm (USH_137 – fig.37.)



fig.36



fig.37

7.5 REF USH_411 Cup holder

So as to mount cup holder (fig.38) it is necessary to loosen clip and place it on handle's frame. Next, adjust proper position and tighten knob (fig.39). Cup can be mounted on frame in any place where handle's covers are applied.



fig.38



fig.39



7.6 REF USH_114 H Harness

Please follow these steps so as to mount H harness:

STEP 1. Dismantle standard 5 points belts.

STEP 2. Upper belts from H harness should be inserted into grooves from H harness should be inserted into grooves from stroller's backrest (fig.40) and then insert them into clasps from backrest's back (fig.41) . Clasps should be firmly tightened on belts (fig.42).



fig.40



fig.42



fig.41

Lower belts from H harness should be pulled through backrest and inserted into clasps (fig.43). Clasps should be firmly tightened on belts.



fig.43

STEP 3. Vest is fastened by means of clamp which makes it possible to unfasten the patient quickly if necessary (fig.44). Vest is also equipped with grips situated by belts. These grips are used so as to adjust vest to patient's (fig.45).



fig.44



fig.45





7.7 REF USH_125 6 points safety vest

Please follow these steps so as to mount 6 points vest:

STEP 1. Put vest on the patient and then zip up both zipper and clamp situated at the front of the vest (fig.46-49); Adjust vest with the aid of Velcro tapes situated at the back of the vest (fig. 50, 51)



STEP 3. Mount vest on the positioning chair in the same way as H harness is mounted (-> look point 7.6, H harness, STEP 1-2, page 26);

STEP 4. Fasten vest to positioning chair with the aid of circumferential belt. This belt should be pulled behind chair's backrest and fastened at the front of the vest (fig. 52-54)





CAUTION! Each time before using the harness check whether:

- The buckles do not unclip under the pressing force;
- The buckles and belts do not move as a result of incorrect fastening.

7.8 **REF USA_130** 4 points safety vest

Please follow these steps so as to mount 4 points safety vest:

STEP 1. Mount vest on the chair in the same way as H harness is mounted (**look point 7.6, H Harness, STEP 1-2, page 26**). Vest is equipped with grips situated by belts. These grips are used so as to adjust vest to patient's measurements





7.9 REF USA_403 Tray

Please follow these steps so as to mount tray:

STEP 1. Dismantle safety rail (->look point 6.4, page 19);

STEP 2. Put tray in a place where safety rail was mounted. Remember that buttons placed on tray's pipe should be inserted into frame (fig. 55);

STEP 3. It is possible to adjust the tilt angle of tray's top. Loosen lever situated under the top and then turn it anticlockwise (fig. 56,57). If the tilt angle of tray's top is adjusted, remember to screw firmly lever and turn it clockwise





8 THE USE OF POSITIONING CHAIR



CAUTION! URSUS HOME™ positioning chair has to be used with compliance to guidelines included in this user manual. Remember to use the product only with someone who is trained and knowledgeable. Do not forget to prepare both product as well as patient before using **URSUS HOME™** positioning chair!

8.1. Preparation of the patient

Before using the product, it is essential to make sure that:

- patient's outfit is light and comfortable sporty clothes are advisable;
- shoes should be comfortable and, moreover, they should stabilize ankle;
- due to hygienic reason and to avoid abrasion it is advisable for the patient to always wear clothes when using the device, skin must not be naked especially in places of regular contact with upholstery;
- drains, bags, catheters etc. if applied, have to be secured to function properly and not to disturb during using the product;
- if it is necessary for a patient to wear orthopedic supply (collar, corset, orthosis, shoes) if it is recommended by doctor.



CAUTION! Outfit should protect patient's skin from direct contact with upholstery as well as other parts of equipment.

CAUTION! Only doctor can make a decision concerning using any kind of orthopedic supply!





8.2. How to use positioning chair

1. Before use it is necessary to:
 - Unfold the device;
 - Place the device on even ground;
 - Make sure that all parts are serviceable, correctly mounted and stable;
 - Block brakes;
 - Adjust the device to patient's measurements;
 - Undo vest, trunk belts etc so as to place easily the patient in the device;
 - Place patient in the device;
 - Fasten all elements which stabilize patient e.g. vest, trunk belts, feet stabilizing belts etc.;
 - Mount additional equipment e.g. tray.
2. In case of patients who have problem with bladder, it is necessary to put special cloth on seat. This cloth can be purchased in pharmacy or medical shops.



CAUTION! Before the product is used, it is highly necessary to make sure that all belts as well as safety equipment are correctly fastened as well as adjusted. What is more, check if they do not become undone due to the pressure and, moreover, make sure that clampings from adjustable elements are firmly tightened!

Equipment works correctly only when the device is adjusted according to patient's height as well as weight. Remember to take all these measurements into account while purchasing the product. Correct adjustment is the most important due to the fact that only then the product is safe. It is forbidden to force child to keep specific position because he/she will feel uncomfortable and it may lead to wrong posture.





9 SAFETY RULES



CAUTION! URSUS HOME™ positioning chair has to be used in compliance with guidelines in this user manual.

It is highly important to consult either doctor or physiotherapist in order to make right decision concerning the choice of device and its size. It is also essential to familiarize with the guidelines described in user manual before using the device.

1. Before use it is necessary to:
 - make sure that there are no damages or different faults which could endanger patient's life; check if all parts are working and are correctly mounted and, moreover, check if they are not broken;
 - check if all screws, knobs and all glued, sewed or tapped parts are tightened;
 - check if brakes are operating correctly;
 - check if buckles are operating correctly;
 - always use safety belts, Velcro tapes should overlap min. 8cm;
 - adjust the device according to patient's measurements and needs e.g. the adjustment of pelottes, footplate etc.;
 - make sure that all movable parts and knobs for adjustments are stable and locked;
 - secure patient with the aid of elements such as vest, foot stabilizing belts, pelottes, abduction block, headrest. It is highly important to secure patient because it safeguards him/her from falling out. If abduction contracture occurs, it is recommended to use abduction block in order to prevent ulcers between knees.
2. It is forbidden to use device for different purposes that it is intended to.
3. It is forbidden to use device when it is damaged or any part is missing.
4. It is forbidden to leave the patient unattended.
5. Device should be used only when there is someone who is trained and knowledgeable.
6. It is forbidden to leave device and the patient on unstable ground unattended, even if the brake is engaged.
7. It is forbidden to either go up or down the stairs; it doesn't matter if the patient is placed in the device or not.





8. It is important to engage brake during getting into and getting out the Ursus Home.
9. Make sure that all limbs are not close to spokes or other adjustable elements.
10. Although the device and the upholstery are made of fire-resistant materials, please pay your attention when approaching to sources of fire or sources of high temperature during using the device. Moreover, device shouldn't be stored in rooms with high humidity.
11. Secure Ursus Home during transportation in order to avoid any possible damages. Manufacturer doesn't take responsibility for damages which appeared due to improper preparation of the device during transportation.

CAUTION! This device can be only used inside the buildings.

CAUTION! The product contains small parts which children may swallow.



CAUTION! It is forbidden to make any changes concerning chair's structure due to the fact that it is dangerous and it results in losing warranty.

CAUTION! The weight of user should not be bigger than maximal weight described on page 9 where you will find information regarding this issue.

-
- 1) AKCES-MED Sp. z. o. o sells products free from manufacturing defects or faults.
 - 2) Manufacturer gives the purchaser 24-month guarantee from the date of purchase. All defects revealed during warranty period will be repaired free of charge.
 - 3) All defects which appear after warranty period can be repaired only when the user will pay for it. This rule doesn't apply to refunded products - user can ask National Health Refund for refund.
 - 4) Manufacturer claims that the product can be used for 48 months. User can use this product after this period only when he/she will send the device to manufacturer so as to service it. Next, manufacturer determines again how long the product can be used and, moreover, the date of the next service will be determined.
 - 5) If product is damaged, please contact our dealer or AKCES-MED customer service (ph. 17/864 04 70)





10 MAINTENANCE AND CLEANING

URSUS HOME™ should be kept clean and used in compliance with the manufacturer's recommendations. The device should be kept in clean, dry and ventilated room. Maintenance as well as cleaning have to be performed at least once a month. Regular cleaning and maintenance of stroller are indispensable to maintain its correct functionality as well as safety.

It is highly advisable to remember about proper maintenance in order to extend product's aesthetics. So as to do that, it is essential to comply with these guidelines:

1. It is recommended to clean upholstery with the aid of cleaning product, soft sponge and warm water. If you use sponge which is too wet, stain may get bigger, upholstery may be destroyed. It is necessary to remember that the excess of dampness should be removed from fabric before next cleaning. Please rinse upholstery with warm water and clean white cloth once stain is removed.
2. It is forbidden to soak upholstery!
3. It is forbidden to clean upholstery with the aid of hard brushes.
4. It is forbidden to clean upholstery with strong chemical agents such as solvent or caustic chemicals.



CAUTION! Akces-MED. Sp z o. o takes no responsibility for damages caused by use of wrong clearing agent.

5. It is forbidden to soak upholstery during cleaning. Remember that upholstery has to be always dry before using.
6. It is forbidden to clean, make any changes and maintain stroller during using it.
7. All metal as well as plastic elements should be cleaned by hand with the aid of general cleaning products. Remember to familiarize yourself with cleaning product's leaflet.





CAUTION! Remember that upholstery has to be always dry before using!

Before using it is necessary to:

- clean wheels;
- check if base as well as wheels are correctly mounted; check if brake stopturning wheel;
- make sure that all wooden parts e.g. tray don't have splinters;
- check if wheelchair construction is free of breaks or any kinds of deformities;
- check if all movable parts are working and all screws, nuts, knobs etc. are correctly tightened;
- check if belts, vests, trunk belts, feet stabilizing belts etc are not frayed; check if buckles and clamps work correctly.



CAUTION! Manufacturer takes responsibility only for hidden faults or damages which appeared despite the fact that user complied with the guidelines.

CAUTION! In case of any damages, it is essential to contact the person who sold you the product.



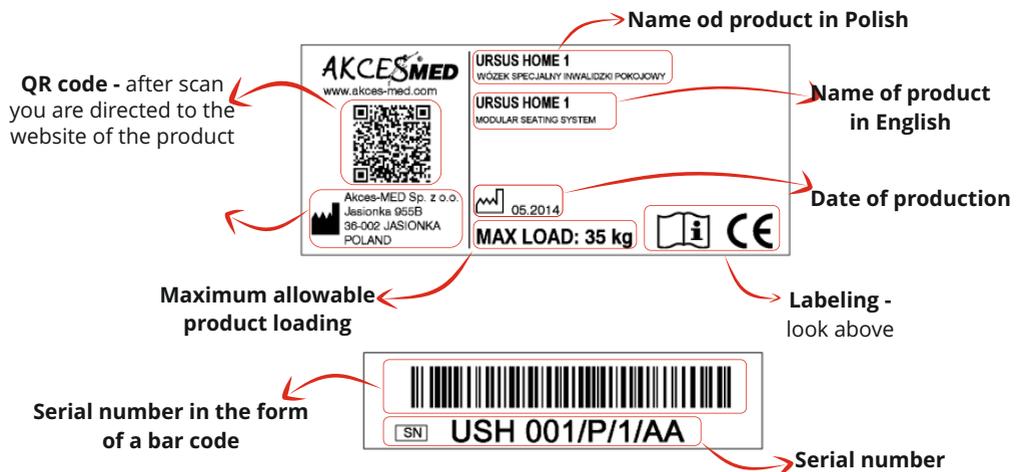


11 LABELLING

11.1. Symbols

| | | | |
|--|---|--|--|
| | Declaration that the product meets the essential requirements | | Protect from sunlight |
| | Catalog number | | Storage temperature limitation |
| | Serial number | | Relative humidity storage |
| | Please read the manual instructions before use | | Dry vertically |
| | Attention! | | Do not chlorinate |
| | Producer | | Do not iron |
| | Production date | | Do not dry in a drum dryer |
| | The product does not contain | | Do not bleach |
| | Store in a dry place | | Careful! delicate content |
| | Prohibition of use without fastened safety belts | | Prohibition to leave the patient without care during use of the product |
| | | | It is forbidden to either go up or down the stairs; it doesn't matter if the patient is placed in the device or not. |

11.2. Example of identification plate





ORTHOPAEDIC DEVICES MANUFACTURER

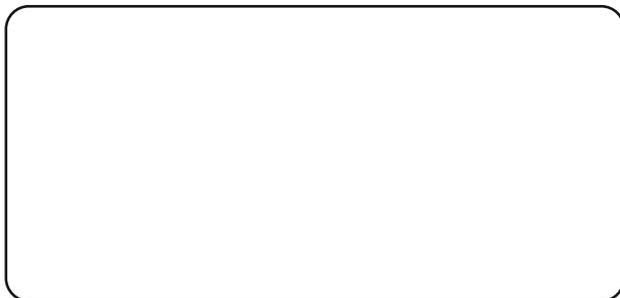


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Date of issue: **27.02.2015**

The last update: **08.05.2017**

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